

Draft for approval

MINUTES  
CLARK COUNTY SCHOOL DISTRICT BOARD  
OF SCHOOL TRUSTEES ATTENDANCE ZONE  
ADVISORY COMMISSION

TELECONFERENCE ONLY

September 29, 2020

9:30 a.m.

Roll Call:

Members Present

Becky Nielsen, Vice Chair

Barbara Dreyer, Member

Bruce Ewing, Member

Dave Flatt, Member

Justin Hepworth, Member

Diane Kinsel, Member

Mallory Levins, Member *She was connected but did not say here. I did not see her until 9:32 a.m. But I saw her name on the screen when the meeting started.*

Members Absent

Albert Delgado, Chair

Lois Mack, Member

Matthew Tramp, Member

Colleen Wilson-Pappa, Member

Rachel Wren, Member

Rick Baldwin, Director II

Tracy Murphy, Coordinator IV

Steve Burda, GIS Coordinator III

Sheri Garbiso, GIS Senior Analyst

Ray Negrete, Transportation Coordinator IV

ROLL CALL.

ADOPTION OF THE AGENDA.

Motion to adopt agenda dated September 29, 2020.

Motion: Matthew Tramp            Second: Dave Flatt            Vote: Unanimous

Albert Delgado, **Mallory Levins**, and Lois Mack were not present to vote.

PUBLIC COMMENT PERIOD ON AGENDA ITEMS.

No comments were submitted or heard.

APPROVAL OF THE MINUTES.

Approval of the AZAC meeting minutes for March 10, 2020.

Motion: Rachel Wren            Second: Dave Flatt            Vote: Unanimous

Albert Delgado and Lois Mack were not present to vote.

## INTRODUCTION OF MEMBERS AND STAFF

Rick Baldwin introduced himself, his staff, and welcomed three new AZAC members Barbara Dreyer representing District C, Bruce Ewing representing District D, and Dr. Greta Peay representing District F. He said that Dr. Peay was appointed after the agenda had been posted therefore would not be voting at this Meeting. Ray Negrete from Transportation and Sheri Garbiso from Demographics, Zoning, and GIS introduced themselves.

## REVIEW OF THE OPEN MEETING LAW/LLEGAL ISSUES

Jon Okazaki, Senior Assistant General Counsel, Office of the General Counsel, gave a brief overview of AZAC responsibilities under the Open Meeting Law. He stated that AZAC is an official commission of the Board of School Trustees the commission therefore subject to the Open Meeting Law. He cautioned not violate any of its provisions. Mr. Okazaki stated that the Open Meeting Law is designed to ensure all government action is open to the public. So that the public may be involved and is able to see how the decisions are reached. Mr. Okazaki said there are 2 rules. The first rule is any action that AZAC takes has be previously noticed on a written agenda, the commission needs to stick to the agenda and not discussing on anything not on the agenda. The second rule is every discussion must be done in an open meeting.

Rick Baldwin stated that periodically staff will send all members an email. He cautioned the members not to reply to all if a response is needed. Rick recommended responding only to the individual.

## OPERATIONAL PROCEDURES

Rick Baldwin informed the commission that the Board of School Trustees had approved the updated AZAC Bylaws. He said the updated Bylaws can be viewed on the AZAC website. Rick stated that the AZAC website has been updated and included a AZAC Commission section. This section provides most of what the commission used to receive in the AZAC binder. He stated that all that information will now be posted on the AZAC website.

Rick Baldwin presented the AZAC orientation presentation. He gave some brief details regarding AZAC, reviewed AZAC Duties, Regulation 7111, gave examples of the tools and data used in the zoning process, and reviewed a standard zoning timeline.

Colleen Wilson Pappa asked if the capacity numbers were based pre-Covid or will there be an adjustment due to schools capacity needs for social distancing when kids return to school.

Rick Baldwin stated that the district is considering and looking at those capacities in the event that the students are able to return to school. He said for our purposes for what we do, we will still measure capacity based on the traditional capacity studies and utilization of those rooms, or unless on a decision some type of permanent change is required.

## ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

Matthew Tramp nominated Becky Nielson for Chair and Dave Flatt nominated Albert Delgado for Chair. The member discussed other members as Chair and Vice Chair. Matthew Tramp withdrew his nomination for Becky Neilson as Chair.

Motion to nominate Albert Delgado as AZAC Chair  
Motion: Matthew Tramp                      Second: Rachel Wren                      Vote: Unanimous  
Albert Delgado and Lois Mack were not present to vote.

Motion to nominate Becky Nielson as AZAC Vice Chair  
Motion: Dave Flatt                      Second: Matthew Tramp                      Vote: Unanimous  
Albert Delgado and Lois Mack were not present to vote.

CALENDAR, DATES, AND TIMES.

Rick Baldwin stated that this zoning season AZAC will be zoning for a new elementary school on Chapata Drive and Casady Hollow Avenue in District A, impacting Kesterson, Newton, and Vanderburg/Twitchell Elementary Schools. He stated that AZAC will also be zoning for a new middle school in Mountains Edge Parkway and Buffalo Drive in District F, impacting Fraiss and Tarkanian Middle Schools as well as following up on Trustees Cepeda's request to review the attendance boundaries for Coronado, Liberty, Silverado and possible Green Valley High Schools. Rick said now that AZAC has officially met, he will start meeting with the principals of those impacting schools, feeder schools, Regions and the AZAC representatives.

Justin Hepworth asked with the Covid concerns are we going to have small in person meetings with you to come up with changes or how are we going to go about this? He said they need to start drafting and creating scenarios.

Rick stated that the meetings will be set up and would have to be done virtually via Google Meet.

Justin Hepworth asked if staff will have the capacity and ability to pull up scenarios to draft them and show them on the go virtually.

Rick Baldwin stated that staff has developed something internally processing with the presentation abilities of Google Meets and staff can make changes. He said it will be challenging but we will make it work.

Mallory Levins asked how the small meetings with the public would be held. She said she likes having the meeting in the elementary school where it is an open dialogue and in advance of moving scenarios to proposals. Mallory said she assumed it would also be via Google Meets but asked if we have the capacity to have conversations with the public.

Rick Baldwin stated that he has thought of that and shares her concerns. The meeting will have to be like the AZAC meeting where they can set up the presentations and the public can send an email or call the office with comments.

AZAC discussed the possible meeting dates. The next AZAC meeting will be held on October 20, 2020

PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS.

No comments were submitted or heard.

ADJOURN.

Motion to adjourn meeting at 10:47 a.m.  
Motion: Dave Flatt                      Second: Colleen Wilson-Pappa                      Vote: Unanimous  
Albert Delgado and Lois Mack were not present to vote.

